

Appendix 2

STANDARDS COMMITTEE WORK PROGRAMME 2023 / 2024

MEETING DATE	ITEM	ACTION	PURPOSE	RESPONSIBILITY
July 2023	Standards Committee Terms of Reference	Note	To note the Committee's terms of reference for the municipal year	Monitoring Officer
July 2023	Draft Work Programme	Decision	To agree the work programme and the priorities for the Committee for 2023/2024	Monitoring Officer
July 2023	Standards Committee Annual Report 2022/2023	Decision	To provide Members with a review of the Committee's work for the 2022/2023 Municipal Year for comment and commendation to Council	Monitoring Officer
July 2023	Council's Constitution	Note	To note the outcome of work on the revision of the Council's Constitution prior to its consideration by Full Council in so far as it touches upon matters within the purview of this Committee	Monitoring Officer
November 2023/February 2024	Annual Report on Compliance with Guidance on	Decision	To receive the annual report on compliance by Members with the Guidance for their use of ICT systems and information	Head of ICT

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STANDARDS COMMITTEE WORK PROGRAMME 2023 / 2024

MEETING DATE	ITEM	ACTION	PURPOSE	RESPONSIBILITY
	Members' Use of ICT Information			
February 2024	Update on Mandatory Training	Note	To update the Committee on compliance by Members with the mandatory training requirements	Monitoring Officer
February 2024	Update on Code of Conduct complaints	Information	To update the Committee on any complaints received since the previous meeting	Monitoring Officer
February 2024	Review of the Register of Interests and Declarations of Gifts and Hospitality	Information	To inform the Committee on the completion of declarations of interest, and any gifts and hospitality accepted, by Members and Co-Optees	Monitoring Officer
February 2024	Review of the Members' Training for 2023/2024	Decision	To receive a report on training provided to Members during the 2022 / 2023 Municipal Year	Head of Business Intelligence, Elections & Member Services

**STANDARDS COMMITTEE
WORK PROGRAMME 2023 / 2024**

The Standards Sub-Committees may meet as and when required to consider complaints made under the Members' Code of Conduct.